

## CHANGE OF ADDRESS INSTRUCTIONS

1. Complete the change of address form Additional forms may be found on the website at [www.cbsd.org](http://www.cbsd.org)
2. Submit the change of address form and your proof of residency by mail, fax, email or in person to Central Registration :

Central Bucks School District  
Registration Office  
16 Welden Drive  
Doylestown, Pa 18901

(Phone) 267 8932111  
(Fax) 267 85940

centralregistration@cbsd.org

### Three proofs of residency are required

Proof of Residency: A) Deed/Lease/Agreement of Sale

B) Two Utility Bills/Billing Statements

NOTE: Contracts to purchase or lease a property may be used initiate a change of address. We will request additional verification of occupancy/deed in thirty day (b(na)8.9 .002 Tw na)8.9 .

Central Bucks School District Change of Address Form

Date: \_\_\_\_\_

Student	School	Grade	Resides with: (check all that apply)
			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Stepparent <input type="checkbox"/> Guardian <input type="checkbox"/> Other (please explain)
			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Stepparent <input type="checkbox"/> Guardian <input type="checkbox"/> Other (please explain)
			Other (please explain)
			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Stepparent <input type="checkbox"/> Guardian <input type="checkbox"/> Other (please explain)

\_\_\_\_\_  
 : \_\_\_\_\_  
 New Address \_\_\_\_\_  
 \_\_\_\_\_  
 Effective Date: \_\_\_\_\_  
 Previous Address \_\_\_\_\_  
 \_\_\_\_\_  
 Email \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian

Three proofs of residency are required. Contracts to purchase or lease may be submitted to initiate a change of address. Additional verification of occupancy (Deed/Utility bills) will be required and requested on thirty days

Residency  OWN  LEASE  Multiple Occupant (Multiple Occupancy Affidavit Required)

(Parent/Guardian Signature)

X \_\_\_\_\_

Date: \_\_\_\_\_

(Parent/Guardian Signature)

All changes of address are processed at

CBSD ETJ 730 Parent/Guardian